



Veazie Town Council

Regular Meeting

**February 27th, 2017
6:30pm**

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the January 23rd Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Audit Presentation
- ITEM 8:** Assessor's Update
- ITEM 9:** FY 17/18 Budget Directive
- ITEM 10:** Fire Department Update
- ITEM 11:** Gateway Seniors without Walls Request

Old Business:

- ITEM 12:** Manager's Report
- ITEM 13:** Comments from the Public
- ITEM 14:** Requests for information and Town Council Comments
- ITEM 15:** Review & Sign of AP Town Warrant #14 & #15 and Town Payroll #16 & #17, School Payroll Warrant #16 & #17, AP School Warrant #15A. #16 & #17.
- ITEM 16:** Adjournment

Tammy Perry
5 Prouty Dr
947-9624

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

David King
1081 Main St
942-2376

Paul Messer
1010 School St
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Agenda Items

For February 27, 2017

Council Meeting

The following is a brief explanation of some of the items on the agenda:

ITEM 7: Staff from Brantner, Thibodeau and Associates will present the annual audit.

ITEM 8: Assessor Ben Birch will provide Council with an update.

ITEM 9: Council will provide direction to the members of the Budget Committee for the FY 17-18 Budget process.

ITEM 10: A/C Metcalf will provide an update on the Fire Department and present year end statistics to the Council.

ITEM 11: Council will review a donation request from Gateway Seniors without walls. Previously we have donated to the group later in the year but they are requesting the donation now so they can move forward with another production of the Senior Yellow Pages. No specific amount was requested. Previously we have approved a \$500.00 donation (2016) and a \$1,000.00 donation (2015).

Suggested Motion: I motion we approve a (enter dollar amount) donation to Gateway Seniors without walls.

MEMORANDUM FOR RECORD

FROM: Benjamin F. Birch Jr., Veazie Tax Assessor

TO: Mark Leonard, Veazie Town Manager

CC: Veazie Town Council

RE: Governor's Proposed FY 2018 – 2019 Biennial General Fund Budget

DATE: February 14, 2017

I have reviewed the January 9, 2017 Overview of Governor Le Page's Proposed FY18 – 19 Biennial General Fund Budget from Kate Dufour, Maine Municipal Association.

As stated by Kate Dufour, "When analyzing the proposed budget from a property taxpayer perspective, the positive changes are small in comparison to the increase in property taxpayer burden that could result if the proposed budget is adopted as is. As proposed by the Governor, eligibility under the Homestead Exemption program is limited to Maine homeowners 65 years of age or older. Funding for the revenue sharing program is permanently capped at 2% of state sales and income tax revenue. The General Assistance program is slated for repeal. And, the calculation of the State's share of 55% of the cost of K-12 public education is further manipulated to make sure the state is not expressly obligated to cover 55% of the Essential Programs and Services school funding mode.

There are four issues listed under the Budget Impacts on Municipal Programs, Services and Priorities that may affect assessing:

- **Revenue Sharing.** In 2015, the Legislature statutorily, but temporarily, reduced from 5% to 2% the portion of state sales and income tax revenue distributed to communities under the municipal revenue sharing program. According to current law, the share of state sales and income tax revenue is restored to 5% in FY2020. However, the Governor's budget proposes to repeal the restoration to 5% by permanently reducing transfers to the revenue sharing program at the 2% level.

- **Homestead Exemption.** Under the existing law, both the value of the Homestead Exemption provided to all qualifying Maine resident homeowners and the amount of the state reimbursement for the lost property tax revenue are scheduled to increase on April 1, 2017. The value of the exemption is to increase from \$15,000 to \$20,000 and the reimbursement from 50% to 62.5%. **The Governor's budget proposed to radically amend those scheduled program changes.** Beginning on or after April 1, 2017 the Homestead Exemption would be set at \$20,000 but only Maine resident homeowners 65 years or age or older would qualify. In addition, the state reimbursement for lost property tax revenue would be reduced by 62.5% to 50%.
- **BETR to BETE Conversion.** The Governor's proposed budget seeks to convert the taxable property currently enrolled in the Business Equipment Reimbursement Program (BETR) to tax exempt status by transferring its enrollment into the Business Equipment Tax Exemption Program (BETE) over a four-year period. The conversion schedule requires that in FY2018, 25% of the value of the property enrolled in the BETR program be sifted to the BETE program, in FY2019, 50% of value, in FY2020, 75% of the value, until FY21 when 100% of the value of the property enrolled in BETR is shifted to the BETE program.
- **Two-way Telecommunications Service.** Under the current law, the state is the taxing authority for the two-way telecommunications personal property (e.g., telephone and broadband infrastructure). As proposed by the Governor, on April 1, 2018 that property would become taxable at the local level, resulting in a shift of roughly \$8 million of annual revenue from the state to the municipalities.

Homestead Exemption Changes. The current homestead property tax exemption is valued at \$15,000, with the state reimbursing the municipalities for 50% of the lost tax revenue. Beginning with the upcoming tax year (April 1, 2018), the Governor is proposing to eliminate the exemption for all homesteads owned by persons under the age of 65. The proposal would increase the value of the homestead exemption for homesteaders 65 year old or older, to \$20,000. The state reimbursement for lost property tax revenue would be reduced from the current law requirement of 62.5% to the 50% level.

April 1, 2016 tax year Veazie had 499 total homestead exemptions. I estimated that 85% of these homestead exemptions were granted to persons under the age of 65. Revenue loss calculation would be: 499 times .85 = 424 homestead exemption times \$20,000 (Homestead Exemption amount) = \$8,480,000 in Homestead valuation times .01830 (tax rate) = \$155,148.00 in tax dollars times 50% reimbursement = \$77,592.00.

As result, homeowners under the age of 65, in Veazie, would lose an average of \$366.00 in annual property tax relief.

Revenue calculation for folks 65 years and older would be: 499 time .15 = 75 homestead exemptions times \$20,000 (Homestead Exemptions amount) = \$1,500,000 in Homestead valuation times .01830 (tax rate) = \$27,450.00 in tax dollars times 50% reimbursement = \$13,725.00. The net loss in revenue Homestead Exemption reimbursement is estimated at \$63,867.00. (\$77,592.00 - \$13,725.00)

As result, homeowners age 65 and older would receive \$355.00 in property tax relief.

Two-way Telecommunications Property. Taking effect for municipal purposes in the tax year beginning April 1, 2018, that property would become taxable at the local level resulting in a shift of roughly \$8 million of annual revenue from the state to the municipalities. Much of this type of property is bolted onto the cell towers located along the major highways and throughout the state. (The municipalities have always had tax jurisdiction over one-way telecommunications, property, which was first generation cable t.v. infrastructure.)

Repealing the state's jurisdiction opens up this type of property to municipal taxation. Under current law, the state's excise tax rate that is applied to the value of this property is the applicable property tax rate for the municipality where the property is located. Accordingly, there is apparently \$600 million (approximately) worth of this type of property in various municipalities across the state, all of which are apparently know to Maine Revenue Services as the state agency that "discover" the property and applies the appropriate municipal mill rate. Under the Governor's proposal, when this property is discovered by the municipal assessors, it will yield a little over \$8 million in tax revenue each year to the group of

municipalities in the aggregate. Annually, owners of the property (i.e., telephone companies, broadband service providers, etc.) file a return with Maine Revenue Services (MRS) describing the telecommunications property, its value and the municipality where the property is located. Once the reports are filed, the state assesses a tax based on the mill rate of the community where the property is located.

It's clear that the state's revenue loss of shifting \$8. million of annual revenue loss is a gain for municipalities. *What is unclear is which municipalities will benefit and how much.*

MRS does not compile the telecommunications property tax data on a municipality-by municipality basis. MRS is in the process of reassembling the data so that municipal impacts can be evaluated. According to MRS, over 50 telecommunications property owners annually file a return. At this time, I am unable to provide any impact for Veazie.

- **BETR to BETE Conversion.** The Governor's proposed budget seeks to convert the taxable property currently enrolled in the Business Equipment Reimbursement Program (BETR) to tax exempt status by transferring its enrollment into the Business Equipment Tax Exemption Program (BETE) over a four-year period. The conversion schedule requires that in FY2018, 25% of the value of the property enrolled in the BETR program be sifted to the BETE program, in FY2019, 50% of value, in FY2020, 75% of the value, until FY21 when 100% of the value of the property enrolled in BETR is shifted to the BETE program.

The impacts of this proposal are complicated. General speaking, it results in municipalities losing 50% of the tax revenue associated with BETR-enrolled property when it is converted to exempt status. Because this type of property is often part of tax increment financing agreements at the local level (TIFs), the financial impacts can be especially negative for municipalities with "municipally-supported" TIFs and similarly negative for the owners of the property in the circumstances of "credit enhancement" TIFs.

Since 2008, the only type of property that can be enrolled in BETR is retail personal property. This proposal would close off new enrollment of any property whatsoever in BETR. Since retail property is not eligible for the BETE program, this proposal represents a policy shift away from providing property tax benefits to retailers.

The conversion of BETR property to exempt status would be accomplished over a 4 year period.

- On April 1, 2018, 25% of the value of BETR-enrolled property would become exempt from taxation.
- On April 1, 2019, 50% of that value would become tax exempt
- On April 1, 2020, 75% of that value would become tax exempt
- On April 1, 2021, 100% of all BETR property would be exempt from taxation.

Currently, Veazie has 5 business personal property accounts, having eligible property under this program. The total BETR eligible valuation is \$490,300.00 generating \$8,972.49 in tax dollars. The 50% reimbursement would be \$4,486.24.

In summary, the estimated revenue loss as best I can estimate at this time is \$63,867.00. It would require approximately \$3,490,000.00 in new valuation in Veazie to make up the revenue loss using the existing tax rate of 0.01830 per thousand dollars of valuation.

Legislative Bills that may have an effect on Taxation:

LD 73 – An Act to Increase the Homestead Property Tax Exemption for Certain Persons Who Are at Least 75 Years of Age. This bill creates a new category of the Homestead property tax exemption for a “senior homestead”, which is an household in which at least one of the applicants is 75 years of age or older and has claimed the homestead as a permanent residence for 10 years or more years. Qualifying “senior homesteads” receive an additional \$30,000 exemption to supplement the regular homestead exemption (scheduled to be \$20,000 for the FY2018 tax year), and the reimbursement rate for the senior homestead portion of the exemption is 100% of the lost tax revenue to the municipality.

LD 82 – An Act to Exempt Permanently Disable Veterans from Payment of Property Tax. This bill creates a 100% property tax exemption for the homestead of a veteran who can provide certification from the Armed Forces of 100% disability and who receives benefits based on a rating of 100% for a service-connected disability.

LD 117 – An act to strengthen the Farm and Open Space Tax Law. The bill amends the Farm and Open Space tax law to provide that when a person wishes to add contiguous property to his or her existing Farmland enrollment, the landowner must demonstrate to the municipal assessor that the contiguous parcel separately meets the qualifying standards for enrollment apart from the acreage to which it is to be added.

LD 133 – An Act to Support Lower Property Taxes by Restoring State-Municipal Revenue Sharing. This bill restores the percentage of state sales and income tax revenue dedicated to the municipal revenue sharing program to its historical level of 5% over a three year period. The current but temporarily established level of 2% is increased by the bill to 3% for FY 2018, 4% for FY 2019 and 5% for FY2020 and thereafter.

LD 204 - An act to Exempt Veterans with ALS from the Excise Tax on Automobiles. This bill exempts from the motor vehicle excise tax an automobile owned by a veteran who has been diagnosed with ALS.

LD 289 – An Act to Extend the Veterans Property Tax Exemption to Veterans Who Have Served on Active Duty. This bill extends the veteran's homestead exemption, which is currently provided to veterans over the age of 62 who served during federally recognized periods of war, to all honorably discharged veterans of the U.S. Armed Forces over the age of 62.

LD 338 – An Act to Exempt Certain Disable Veterans from the Motor Vehicle Excise Tax. This bill provides a motor vehicle excise tax exemption for veterans who are receiving benefits based on 100% permanent service-related disability.

Personal Property Update

State of Maine law provides for a tax on business personal property. The tax is assessed annually in accordance with the requirements set forth in Title 36 of the Maine Revised Statutes, section 601 and 706. Before making an assessment, the assessor...may give seasonable notice in writing to all persons liable to taxation in the municipality...to furnish the assessor true and perfect lists of all their estates,

not by law exempt from taxation, of which they are possessed on the first day of April of the same year.

Veazie's Business Personal Property packets were mailed on February 7, 2017. Copies of the FY2017 Declaration Form and instruction letter are provided.

- Business personal property is movable and difficult to track and assess. We are required to annually mail requests for personal property declaration to ensure that we have the up-to-date information for establishing valuations.
- The State of Maine has a Business Equipment Tax Reimbursement (BETR) Program. This allows for personal property taxes paid on qualified personal property to be refunded to business.
- The State of Maine has a Business Equipment Tax Exemption (BETE) relating to personal property purchased after April 1, 2007. The exemption went into effect on the April 1, 2008 assessment date.



Department of Assessing

Benjamin Birch, Jr.
Assessor

January 31, 2017

Lillian Smith
Appraiser

REF: Business Personal Property Declaration Form

See the back of this letter for general instructions on completing the enclosed Business Personal Property Declaration Form.

Dear Taxpayer:

State of Maine law provides for a tax on business personal property. The tax is assessed annually in accordance with the requirements set forth in Title 36 of the Maine Revised Statutes, sections 601 & 706. Before making an assessment, the assessor...may give seasonable notice in writing to all persons liable to taxation in the municipality...to furnish the assessor true and perfect lists of all their estates, not by law exempt from taxation, of which they are possessed on the first day of April of the same year.

Enclosed please find the Business Personal Property List currently on file in our office. Please indicate deletions, retired from use, and quantity changes on this printout. All **additions** should be indicated on the form. Once the form is completed and signed, return it to the Assessor's Office **by April 1st, but no later than April 14th, 2017.** You may submit changes in another format if it provides all the same information as the declaration form indicates. **Please do not submit lump sum totals; we require a breakdown of all assets.** Please indicate if the items were either purchased used or homemade and the dates and costs at the time of acquisition.

IMPORTANT: If you are in business on April 1, 2017, you are responsible for the entire year's Personal Property Tax Bill. Tax bills will be issued to all businesses unless the Assessor's Office is notified **IN WRITING** to the contrary. **If this declaration form is not completed and returned, an additional estimated assessment will be included in the new total assessment. Also under Maine Law taxpayers that do not comply may lose any right to appeal their assessment.**

The Assessor's Office is available to assist you with understanding what is required in this annual taxation reporting procedure and to answer your questions regarding these requirements. You may reach the Assessing Office at **207-947-2781**

TAX REFUND: The State of Maine has a Business Equipment Tax Reimbursement (BETR) Program. This allows for personal property taxes paid on qualified personal property to be refunded to businesses.

TAX EXEMPTION: The State of Maine has a Business Equipment Tax Exemption (BETE) Program. This allows for a personal property tax exemption on qualified personal property. Please contact the State of Maine, Maine Revenue Services at **207-624-5600** for an application booklet for either BETR or BETE.
(maine.gov/revenue/taxrelief)

We look forward to working with you.

Yours Sincerely,

Benjamin F. Birch, Jr.
Assessor

Enclosures

GENERAL INFORMATION

The "just market value" for municipal assessment purposes is generally the replacement/historical total cost less depreciation; items are never depreciated to a zero value.

**IF YOUR BUSINESS IS IN OPERATION AS OF APRIL 1ST OF A GIVEN YEAR,
YOU ARE RESPONSIBLE FOR THE PERSONAL PROPERTY TAX BILL.**

GENERAL INSTRUCTIONS

THE DECLARATION FORM MUST BE RETURNED OR YOU FORFEIT YOUR RIGHT OF APPEAL. IF YOU FAIL TO SUBMIT A BUSINESS PERSONAL PROPERTY DECLARATION, THE ASSESSOR WILL MAKE AN ESTIMATION.

The declaration form should be sent back by **APRIL 1st, BUT NO LATER THAN APRIL 14th, 2017.**

WHERE TO FILE DECLARATIONS:

REGULAR MAIL: Town of Veazie, Assessing, 1084 Main Street, Veazie, ME 04401-7091

An electronic copy from your company with the same information is acceptable.

EMAIL: veazieassessing@veazie.net

AUTOMOBILES: This applies to all businesses: **Do not report automobiles that are excised.**

→ New or First Time Taxpayers must:

- a. **LIST:** Submit a complete list of **ALL** personal property; listed under the proper sections on the enclosed declaration form. Lists will be accepted if they provide all information requested in sections 1-6.)
- b. **LUMP SUM TOTALS:** An itemized list of assets must be submitted. Lump sum totals **will not** be accepted.
- c. **FULLY DEPRECIATED ITEMS:** All fully depreciated personal property must be included.
- d. **COST:** Provide original purchase date and total cost (include shipping & installation).
- e. **LESSEE:** If you are the lessee of the personal property, see instructions below.
- f. **LESSOR:** If you are the lessor of personal property, see instructions below.

→ Previously Assessed Taxpayers must: (Note changes on the revised declaration form enclosed.)

- a. **LIST:** List all personal property under the proper sections on the enclosed form.
- b. **DELETED ITEMS:** Indicate on the prior year's list all items removed from premises, replaced or disposed of. **(CD on left-hand side of enclosed list stands for an Assessing code, not quantity.)**
- c. **FULLY DEPRECIATED ITEMS:** All fully depreciated personal property must be included.
- d. **LUMP SUM TOTALS:** An itemized list of assets must be submitted. Lump sum totals **will not** be accepted.
- e. **NO CHANGE:** If the business has not added, removed, retired, or replaced any business personal property since April 1, 2016, please check the **No Change** box above section 1.
- f. **CLOSED, MOVED, OR SOLD:** If the business has either closed, moved, or been sold since April 1, 2016, return the signed declaration form with the following:
 1. Date of closure.
 2. Date and address of relocation.
 3. Name and address of the new owner.
- g. **LESSEE:** If you are the lessee of personal property, see instructions below.
- h. **LESSOR:** If you are the lessor of personal property, see instructions below.

→ Lessees declaring leased personal property must:

- a. **OWNER:** Include the full business name and address of the owner.
- b. **LEASED ITEMS:** Identify item(s) being leased. Include information requested in section 5.
- c. **LEASE TERMS:** Provide lease terms, monthly payment, number of months the lease runs, original date of the lease and the original cost of the equipment.
- d. **TERMINATED LEASE:** If lease has been terminated, you must indicate if the equipment has been returned/removed or is a "buyout".
- e. **PARTY IN POSSESSION:** If lease information is not provided, lessee will be assessed as party in possession.

PLEASE NOTE THE FOLLOWING DISTINCTIONS:

FINANCED EQUIPMENT: Personal property that is **OWNED** by you, but is financed through another company should be listed as owned in the appropriate sections 1-4.

LEASED EQUIPMENT: Section 5 should only have items listed that are **LEASED, LOANED, OR RENTED** and **OWNED BY ANOTHER PARTY.**

→ Lessors declaring leased personal property must:

- a. **LOCATION:** Specify the exact physical location, lessee name and lessee address.
- b. **LEASED ITEMS:** Provide the information requested on item(s) being leased, see sections 5 & 6.
- c. **TERMINATED LEASE:** If lease has been terminated, you must indicate if the equipment was returned, a "buyout" or given to lessee.



**TOWN OF VEAZIE
ASSESSING DEPARTMENT
BUSINESS PERSONAL PROPERTY DECLARATION
FY 2017/2018**

APRIL 1, 2017 ASSESSMENT DATE.
RETURN MUST BE FILED BY
APRIL 1, 2017, BUT NO LATER
THAN APRIL 14, 2017.

ADDRESS: 1084 Main Street, Veazie, ME 04401

TELEPHONE: (207) 947-2781

FAX: ((207) 942-1654



**FAILURE TO RETURN THIS FORM
VOIDS YOUR RIGHT
OF APPEAL**

Location Address:

**SEE BACK OF COVER LETTER FOR
GENERAL INFORMATION AND INSTRUCTIONS.**

| | |
|--|--|
| BUSINESS OWNER'S NAME(s)/PERSON(s) RESPONSIBLE TO PAY TAXES: | DESCRIPTION OF BUSINESS ACTIVITY: |
| NAME OF BUSINESS (DBA): | TYPE OF OWNERSHIP: <input type="checkbox"/> MAINE CORPORATION <input type="checkbox"/> FOREIGN CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> OTHER, (LIST) _____ |
| BUSINESS LOCATION: | IF CORPORATION, ENTER CORPORATE ADDRESS: |
| BUSINESS MAILING ADDRESS: | IF CORPORATION, ENTER CORPORATE ADDRESS: |
| TELEPHONE #: _____ FAX#: _____ | IF CORPORATION, ENTER CORPORATE ADDRESS: |

STATE OF MAINE PROPERTY TAXATION: TITLE 36

Sec. 601. **Personal Property; Defined:** Personal Property for the purposes of taxation includes all tangible goods and chattels wheresoever they are and all vessels, at home or abroad.
Sec. 706. **Taxpayers To List Property, Notice Penalty, Verification:** Before making an assessment, the assessor...may give seasonable notice in writing to all persons liable to taxation in the municipality...to furnish the assessor true and perfect lists of all their estates, not by law exempt from taxation, of which they are possessed on the first day of April of the same year. The Assessor or Assessors,... may require the person furnishing the list to make oath to its truth and may require him to answer in writing all proper inquiries as to the nature, situation and value of his property liable to be taxed in the state; and a refusal or neglect to answer such inquiries and subscribe the same bars an appeal, but such list and answers shall not be conclusive upon the assessor.

☐ **NO CHANGE** ONLY CHECK THIS BOX IF IN THE PAST YEAR THERE HAVE BEEN NO ADDITIONS OR DELETIONS TO THE ENCLOSED ASSESSMENT LIST. THIS WOULD INCLUDE LEASED, LOANED, OR GIFT ITEMS. (YOU WILL ALSO NEED TO SIGN & DATE THE BACK OF THIS FORM)

| SECTION 1 FURNITURE AND FIXTURES, LEASEHOLD IMPROVEMENTS AND SIGNS: (Lump Sum Totals Not Accepted) | | | | | |
|--|------------------|------|------------------|-----------|------------|
| DESCRIPTION OF ITEM | MODEL #/SERIAL # | QTY. | MO./YR. ACQUIRED | COST EACH | TOTAL COST |
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| | | | | | |
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(ATTACH ADDITIONAL SHEETS, IF NECESSARY AND IDENTIFY AS 'FURNITURE AND FIXTURES, ETC.')

| SECTION 2 MACHINERY AND EQUIPMENT: (Lump Sum Totals Not Accepted) | | | | | |
|---|------------------|------|------------------|-----------|------------|
| DESCRIPTION OF ITEM | MODEL #/SERIAL # | QTY. | MO./YR. ACQUIRED | COST EACH | TOTAL COST |
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| DESCRIPTION OF ITEM | QTY. | DESCRIPTION OF ITEM | QTY. |
|--------------------------|------|---|------|
| (a) KITCHEN STOVES/OVENS | | (b) REFRIGERATORS | |
| (c) DISHWASHER | | (d) CLOTHES DRYER | |
| (e) CLOTHES WASHER | | TOTAL NUMBER OF ALL HOUSEHOLD APPLIANCES (a,b,c,d,&e) | |
| | | TOTAL NUMBER OF RENTAL UNITS AT THIS LOCATION | |
| | | | |

(ATTACH ADDITIONAL SHEETS, IF NECESSARY AND IDENTIFY AS 'MACHINERY AND EQUIPMENT')

| SECTION 3 COMPUTER EQUIPMENT: (Lump Sum Totals Not Accepted) | | | | | |
|--|------------------|------|------------------|-----------|------------|
| DESCRIPTION OF ITEM | MODEL #/SERIAL # | QTY. | MO./YR. ACQUIRED | COST EACH | TOTAL COST |
| | | | | | |
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(ATTACH ADDITIONAL SHEETS, IF NECESSARY AND IDENTIFY AS 'COMPUTER EQUIPMENT')

WARNING: FAILURE TO REPORT WILL TRIGGER AN ASSESSOR'S AUDIT

SECTION 4 ALL OTHER PERSONAL PROPERTY NOT INCLUDED IN SECTIONS 1, 2 OR 3: (Lump Sum Totals Not Accepted)

EX: TRAILERS (CARGO, BULK HAULING, STORAGE, OFFICE), LAW LIBRARY, ART WORK, ETC. IN THIS SECTION.

| DESCRIPTION OF ITEM | MODEL # / SERIAL # | QTY. | MO./YR. ACQUIRED | COST EACH | TOTAL COST |
|---------------------|--------------------|------|------------------|-----------|------------|
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(ATTACH ADDITIONAL SHEETS, IF NECESSARY AND IDENTIFY AS 'OTHER PERSONAL PROPERTY')

SECTION 5 LEASED, LOANED OR RENTED PERSONAL PROPERTY:

(PLEASE SEE NOTE ON INSTRUCTION LETTER BEFORE COMPLETING THIS SECTION)

List below all personal property which is located at your place of business that is leased, loaned, or rented and is **owned by someone else**. This would include such items as vending machines, postage machines, computer equipment, copy machines, telephone systems, security alarms, trash containers, video games, furniture, typewriters, calculators, water coolers, ice machines, storage trailers, construction equipment or any other type of equipment that is **not owned by you** but is located on your premises.

| FULL NAME AND ADDRESS OF OWNER | DESCRIPTION OF ITEM | QTY | COST | LEASE DATE | MONTHLY RENT | NUMBER OF MONTHS |
|--------------------------------|---------------------|-----|------|------------|--------------|------------------|
| | | | | | | |
| | | | | | | |
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| | | | | | | |
| | | | | | | |

(ATTACH ADDITIONAL SHEETS, IF NECESSARY AND IDENTIFY AS "LEASED" EQUIPMENT, ETC.)

SECTION 6 TRUE OR CONDITIONAL LEASES - THIS SECTION FOR LESSORS OR LENDERS ONLY:Leasing Companies: To help avoid duplication of accounts related to leased personal property, **PLEASE** complete the following:Does your business lease personal property in the Town of Veazie? ☐ Yes ☐ NoDoes your business handle conditional leases on equipment located in the Town of Veazie? ☐ Yes ☐ No

If yes, provide the name and address of the person(s) or business to whom the property was leased or financed to on the assessment date. Also include a description of the item(s), its model #, serial #, the quantity leased, year acquired and original cost. Attach list identified as "Leased" or "Conditional Leased" Personal Property. **PLEASE SPECIFY WHO IS RESPONSIBLE FOR THE PERSONAL PROPERTY TAXES.**

If the taxpayer or representative does not complete this form, his/her right to make application to the assessor for any abatement of taxes may be barred.

I hereby certify that this declaration form, together with any accompanying exhibits or statements has been examined by me and to the best of my knowledge, information and belief sets forth a full, true, and perfect list of all taxable personal property owned by me or in my possession, or under my control, located in the Town of Veazie on April 1, 2017 that such property has been reasonably described and its cost fairly represented; and that no attempt has been made to mislead the Assessor as to its age, quality, quantity or cost.

I also understand that this return is subject to audit by the Assessor or an agent acting on his/her behalf.



IF THE ASSESSOR DOES NOT RECEIVE THIS FORM BACK, HE WILL HAVE NO CHOICE BUT TO ESTIMATE THE PERSONAL PROPERTY USED IN YOUR PLACE(S) OF BUSINESS.

Signed: _____

Print Name: _____

Official Title: _____

Email Address: _____

Social Security # / Taxpayer ID#: _____

Person authorized to disclose records: _____

TELEPHONE #: _____

Date: _____

☐ YES ☐ NO

**I've attached/included
the BETE Exemption
Application Form**



TO



**APRIL 1, 2017 ASSESSMENT DATE.
RETURN MUST BE FILED BY
APRIL 1, 2017, BUT NO LATER
THAN APRIL 14, 2017.**

AFTER COMPLETION, PLEASE MAIL THIS FORM TO:
Town of Veazie
Assessing Department
1084 Main Street
Veazie, ME 04401

Manager's Report For February 27, 2017 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

A lot of time has been spend dealing with the large snowstorm we had. From people concerned about the lack of plowing and then the amount of snow. I was in constant communication with the plow crew and they tried to address concerns as it was brought to their attention. I will be working with the EMA Office to see if we can get reimbursed for the extra cost that was incurred because of the storm.

The snow storm also caused a delay in the trash pickup. We tried as many ways as possible to get the message out but we still received numerous phone calls. We did post it to the website, Facebook and also broadcasted it on the cancellation section of the news channels. When asked what other ways people would want us to communicate it they were unable to provide any ideas. Staff has also began workig on a mailbox replacement policy which will be presented to Council at a later date.

I sent up and initial paving/ project meeting between the sewer district, water district and town. I thought the meeting was very productive as we talked about current and future projects. We have a follow up meeting scheduled for March 8th where we will review budget figures.

I have met with Principal Cyr reference a grant they have received from the State of Maine. We are working to complete the application and looking for ways to finance the project. This money will be used to redo the entry way to the school. Principal Cyr will present additional information at an upcoming council meeting.

A planning meeting was held reference a proposed Veazie Day event. We are looking at an August date for the event. Several topics were discussed and additional meetings will be scheduled shortly.

The Community Center redevelopment group met and reviewed a grant they completed to assist with growing the community garden. The application was completed and has been sent off for review. Numerous letters of support were received for the proposed project.

I have met with Dean Bennett to discuss the progress of updating the comprehensive plan. He has meet with several groups/ committees and it is moving forward as projected.

I have meet with Assessor Birch to discuss what impact the Governors proposed budget/intitives will have on the Town of Veazie. He is trying to get solidified numbers but because of the many moving parts it has been difficult.

A meeting was had with the contractor who will be remodeling the brake room space. The remodel is set to start February 27.

Manager's Report For February 27, 2017 Council Meeting

I had a conference call with US Cellular who will ultimately be providing me pricing on back up services if our internet provided was to fail.

Negotiations have begun with the fire department. A/C Metcalf and I met with the union to begin the process.

A meeting was held with the cable consortium and a consultant who is looking to help us move negotiations concerning the cable contract. It's in hopes this will be another step toward getting our local access channel back on line.

Attachments:

1. Minutes from the December 5, 2016 and February 6 economic development meeting
2. Letter of recognition from Principal Cyr on plowing services
3. Letter from MCJA concerning PD volunteer hours

Minutes of the Economic Development Committee

Meeting December 5, 2016

Attendees: Pat Rice, Erik Espling, Sarah Zmistowski,

The meeting was called to order at 6:42 pm. Sarah made a motion to approve the minutes of September 8, 2016 and the motion was seconded by Erik, the minutes were approved unanimously.

- **Business Networking Event:** We talked about how the business event went and what we should do next time.
- **Economic Development Consultant:** The committee decided that as we go forward, we would like to better understand the role of the economic development consultant for the Town and what areas the committee can be of value in his plan. The committee would like to have Dean Bennett discuss his vision and plans for economic development. Action Item: Pat will see if Dean can come to the committee's next meeting.
- **Volunteer Need:** We discussed the need to get another volunteer for the committee. The thought presented was that the town could host a volunteer night for all community committees. Veazie citizens can learn about the possible volunteer opportunities and choose among them. Action item: Pat will talk to Mark Leonard about this possibility.
- **Other:** The website still needs to be updated with current information and all of the business client contact forms are not in. Action items: Erik will work on contact forms and Pat will check on website updates.

Next meeting: - The next meeting date was set for Monday February 6, 2017 at 6:30 pm. There was a motion to adjourn by Sarah and seconded by Erik- the meeting adjourned at 7:25 pm

Minutes February 6, 2017

Meeting was called to order at 6:31. Attending :Erik Espling, Patricia Rice Dean Bennett

Erik made a motion to approve the minutes of December 5th, it was seconded all members present approved.

- Speaker: Dean Bennett- Town Consultant on Comprehensive Plan:

Dean Bennett as a guest of the committee presented some history of the Comprehensive Planning process for the State and how it has evolved. He told us his focus so far as a one-day a week consultant for the Town of Veazie has been to write and update those sections of the plan that need new numbers. He is working with the town's Planning Board to help them complete other required sections. Dean's contract with the town is through the month of June or in other words to the end of the budget year.

Dean mentioned that most towns have a core community/business area where there is a density or cluster of activity. Some of the economic development challenges for the town are that there is little land available for development and other towns are very aggressive in attracting new business. One of the thoughts that Dean had was to actively promote Veazie by being in the news at least once a month. The lack of promotion means that Veazie is not top of mind when developers are thinking of places for investment. He said that he would welcome our committee or other members of the community to talk with potential developers because they could tell Veazie's story and answer questions. This might be an area where the economic development committee could play a role.

Dean also talked about open spaces and how it is most beneficial if those open spaces are not all chopped up into virtually unusable areas. It is wiser to have connected open spaces so that there is the ability to have walking trails and other recreational activities for people. One of the best ways to see if the open spaces make sense is to map them out. Dean also stressed that everyone and all committee and the town council have to be on the same page and give support to development for it to work.

- Other Business: We talked about having another Business Networking event perhaps on April 19th or April 20th (the week after Easter).
- Adjournment: A next meeting date was not set. The meeting was adjourned at 8:08pm



Message

Tue, Feb 14, 2017 2:09 PM

From:  Matthew Cyr <mcy@veaziecs.org>

To:  Mark Leonard

Subject: Snow Removal

Good Afternoon Mr. Leonard,

I wanted to take a moment to commend Jamie Nadeau and his crew for excellent work preparing the Veazie Community School parking lots and sidewalks after each of the past storms. Jamie always answers the phone at 5 a.m. when I am trying to find out the status of the Veazie roads, as well as how soon they will have the school yard cleaned and prepped.

The blizzard we just experienced was quite remarkable, and one that I'm sure we will all remember. Our school yard was cleaned and prepped for the start of our school day today—amazing....on a day when many schools in the area were forced to close due road crews not being able to clean the schools and/or town roads in time. They even pushed all banks back far enough so that there is plenty of room for future storms.

Road crews are sometimes forgotten, so I wanted to make it a point to share my thoughts on the matter.

Thank you.

Matthew Cyr
Principal
Veazie Community School
1040 School Street
Veazie, Maine 04401
(207) 947-6573
Fax: (207) 947-6570



Paul R. LePage
Governor

STATE OF MAINE
Department of Public Safety
MAINE CRIMINAL JUSTICE ACADEMY
15 Oak Grove Road
Vassalboro, Maine 04989



John E. Morris
Commissioner

John B. Rogers
Director

Date: January 1, 2017
To: Law Enforcement and Corrections Administrators
Re: 2016 Training for the Maine Criminal Justice Academy
From: Director John B. Rogers

The Maine Criminal Justice Academy does a variety of training. Training is not only held in Vassalboro, but also at numerous law enforcement and corrections agencies statewide. The Basic Law Enforcement Training Program (BLETP) is the Academy's flagship training program, which is held two (2) times each year lasting 18 weeks. Each BLETP requires approximately 4,000 hours of instruction.

At the Academy, we also conduct about 90 in-service courses each year, ranging from 2-hour classes, to courses several weeks long. These classes involve training in law enforcement, corrections, dispatching, management, instructor development and other specialty areas. All of this training depends on the generosity of in-kind costs that many agencies around the state provide to the Academy, by donating their employees as content experts in specific areas to assist in the training of others. Without this dedication from the employees who instruct and to the agencies that allow the instructors to teach, the Academy could not exist.

2016 marks the 14th year that all agencies are being recognized with a "Certificate of Appreciation" that provided anyone to instruct in any MCJA class. All instructors are being recognized with a "Certificate of Appreciation" if they taught for 25+ hours. There were 19,890 instructor hours donated by 114 different agencies during 2016. Some agencies donated 2 hours of instruction time, while others gave many more hours. If any agency or employee receives one of these certificates and needs a new one because of any inaccuracies, please email me at john.rogers@maine.gov and we will send you a corrected certificate.

I want to sincerely thank all the agencies and employees on behalf of my staff, the Commissioner of Public Safety, and the MCJA Board of Trustees for your dedicated service to the Academy. The breakdown of donated instructors for Academy classes put the Maine State Police (6,684 hours) at the top of the list. The other top agencies that donated **300+ hours** of instruction were: the Maine Department of Corrections (1,179.5 hours); the Maine Warden Service (839 hours); the Portland Police Department (768.5 hours); the Maine Criminal Justice Academy (659 hours); the South Portland Police Department (474 hours); the Cumberland County Jail (469.5 hours); the Sagadahoc County Sheriff's Office (435 hours); the Cumberland County Sheriff's Office (338.5 hours); the Office of the Attorney General (356 hours); the Two Bridges Regional Jail (344 hours) and the Lincoln County Sheriff's Office (307 hours).

I also had 198 individuals donating 25+ hours of instruction time. The top officers that donated **150+ hours** of instruction time this year were: Seth Edwards (865 hours), Scott Dalton (780 hours), Aaron Turcotte (270 hours), Dorothy Harrison (184 hours), Bruce Fielding (180 hours), and Christopher Gay (160 hours) from the Maine State Police; Andrew Glidden (171 hours) and Christopher Dyer (151.5 hours) from the Maine Warden Service; Glen McGary (204 hours) from the Portland Police Department; Kevin Sager (200 hours) from the S. Portland Police Department; James Lyman (192 hours) from the Maine Criminal Justice Academy; Aaron Skolfeld (191 hours) from the Sagadahoc County Sheriff's Office; and Brendon Kane (171 hours) from the Lincoln County Sheriff's Office.

OFFICE LOCATED AT: 15 OAK GROVE ROAD, VASSALBORO, MAINE 04989

(207) 877-8000 (Voice)

(207) 877-8027 (Fax)

TTY User: 711



CERTIFICATE OF APPRECIATION

PRESENTED TO

Brian Nichols – 48 Hours

Weszie Police Department

FOR CONTINUED SUPPORT AND DEDICATION IN PROVIDING
CRIMINAL JUSTICE TRAINING DURING 2016 FOR THE

MAINE CRIMINAL JUSTICE ACADEMY

Date: January 1, 2017

Amy Berry

Chairman, Board of Trustees
Joanna Berry
Academy Director